

Every planned task, tracked to completion

The month's planned preventive maintenance, task by task: what was scheduled, what was completed, and the five tasks carried into June. Statutory regimes are tracked on their own, at the 100% completion the contract requires.

CLIENT	CONTRACT	REFERENCE
Aldgate Borough Council · 42 buildings	Term maintenance · reactive and planned	ALD-PPM-M18
PERIOD	PREPARED BY	STATUS
1 to 31 May 2026 · Month 18	Sentinel FM Ltd · via BuiltAI	● Statutory 100%

Illustrative example: fictional project and parties.

95.4%	108	103	5
of planned tasks completed	Planned tasks scheduled in May	Completed on schedule	Overdue, carried into June

01

COMPLETION

Where the month landed - 103 of 108 planned tasks

Every planned preventive maintenance task due across the 42 Aldgate Borough Council sites in May 2026, grouped by regime. Statutory tasks - fire alarm, emergency lighting and legionella - are tracked separately and carry a 100% completion requirement. The five outstanding tasks are all non-statutory and are scheduled into the first week of June.

PLANNED TASK	CLASS	SCHEDULED	COMPLETED	OUTSTANDING	COMPLETION
Fire alarm testing Weekly	Statutory	42	42	0	100%
Emergency lighting Monthly	Statutory	14	14	0	100%
Legionella flushing Weekly	Statutory	18	18	0	100%
Statutory subtotal	3 regimes	74	74	0	100%
General building inspections	Non- statutory	12	12	0	100%
HVAC filter changes	Non- statutory	8	7	1	87.5%
Gutter clearance	Non- statutory	6	4	2	66.7%
Electrical PAT testing	Best practice	8	6	2	75.0%
Total planned tasks		108	103	5	95.4%

Completion is measured against the tasks due in the period, not the annual plan. The five shortfalls are non-statutory and reconcile to the carry-over in section 03.

02

STATUTORY

Statutory regimes, at the 100% the contract requires

Fire alarm, emergency lighting and legionella regimes carry a 100% completion requirement under the contract. Each is planned, resourced and evidenced before reactive work is allocated, so the statutory schedule is never displaced by reactive demand.

FIRE ALARM TESTING Weekly · statutory 42 / 42	EMERGENCY LIGHTING Monthly · statutory 14 / 14	LEGIONELLA FLUSHING Weekly · statutory 18 / 18
--	---	---

STATUTORY COMPLIANCE: 100%

All 74 statutory tasks - fire alarm, emergency lighting and legionella - were completed on time in May. That is zero statutory failures for 18 consecutive months since contract start.

03

CARRY-OVER

The five outstanding tasks, all non-statutory

The five tasks not completed in the period sit in three regimes, each held by a specific, documented cause. None is statutory. Each is rescheduled into the first week of June, with a named engineer confirmed against it.

OUTSTANDING TASK	CLASS	QTY	REASON HELD	RESCHEDULED
HVAC filter change Riverside Leisure Centre	Non-statutory	1	Access denied during a pool maintenance shutdown	Week of 2 June
Gutter clearance	Non-statutory	2	Weather delay; high winds prevented safe working at height	Week of 2 June
Electrical PAT testing	Best practice	2	Engineer sickness; backlog carried forward	Week of 2 June
Total outstanding	Non-statutory	5	Statutory schedule unaffected	Week of 2 June
Overall PPM completion				95.4%
HVAC filter changes				87.5%
Electrical PAT testing				75.0%
Gutter clearance				66.7%

04

CATCH-UP

The catch-up, into the first week of June

CATCH-UP PLAN

All five outstanding tasks are rescheduled for the week of 2 June, with a named engineer confirmed against each. The pool-shutdown HVAC filter is booked around the reopening, the two gutter clearances await a safe-access weather window, and the two PAT testing tasks are absorbed into the June programme. None affects the statutory position.

MEASUREMENT BASIS	Tasks due in the reporting period, not the annual plan
STATUTORY REGIMES	Fire alarm, emergency lighting and legionella
STATUTORY RECORD	Zero failures across 18 consecutive months since contract start
PLANNED WORK	29 of 34 non-statutory and best-practice tasks completed; 5 carried to June
REPORTING	Monthly, to the contract manager

Reference ALD-PPM-M18 Period 1 to 31 May 2026 Catch-up Week of 2 June 2026